



Early Learning Center

Pre-School Summer Camp Enrollment Agreement

Child's Name		Nickname	Start Date
Home Address		City	Zip Code
Phone #	Email Address		Date of Birth
Mother's Name		Mother's Cell #	Mother's Work #
Father's Name		Father's Cell #	Father's Work #
School Attending		Grade Level	Child's Age

Early Learning Center hours of operation are Monday through Friday, 6:00 a.m. - 6:30 p.m.
 Infant hours are 6:30am – 6:00pm.

SUMMER HOLIDAY- Fourth of July (Closed)

If holiday falls on a Saturday, we will be closed Friday. If holiday falls on a Sunday, we will be closed Monday.

Any additional closings or changes will be posted 48 hours in advance except in the case of an emergency.

Initial _____

TUITION AND PAYMENTS

Summer Camp Maintenance/Enhancement Fee: \$ _____ Weekly Tuition: \$ _____

Summer Field Trip Fees will be assessed and are due and payable in advance of participation in weekly planned field trips.

Initial _____

Auto Draft (ACH-checking/savings acct.) is our preferred method of payment. Auto draft payments will be drafted on Friday of each week prior to the selected week of participation. Child **will not** be received for camp or allowed to participate in field trips if payment has not been received. Payment returned for any reason, including credit card declines and insufficient funds is subject to \$30 return fee in addition to a \$15 late payment fee. **Absences and holiday closings will have no effect on tuition.**

Initial _____

CAMPS

Please carefully select the camp weeks below in which your child will be a participant: [Any changes to the weeks requested must be in writing and submitted via email to lobogymnastics@gmail.com.] **Verbal cancellations or changes will not be accepted.** Requests to change camp weeks will be accommodated provided space is available; however, a change fee of \$25.00 will be assessed per change.

Please initial each week below in which you would like to reserve a spot for your child.

All reservations must be secured with a credit card. Tuition will be drafted each Friday prior to 1st day of camp.

	May 26-29		June 22-26		July 20-24
	June 1-5		June 29-July 2 (Closed 7/3)		July 27-31
	June 8-12		July 6-10		August 3-7
	June 15-19		July 13-17		August 10&11

CANCELLATION POLICY

A written cancellation notice is required for a minimum of two weeks in advance of camp(s) selected. A \$50 cancellation fee will be assessed for each camp cancelled. Cancellations received less than two weeks in advance of camp week(s) selected will be assessed a cancellation fee of \$75 per camp. **Full weekly tuition is due and payable for cancellations received less than one week in advance of camp week selected.**

Initial _____

Parent Signature: _____ Date: _____

Early Learning Center Staff Signature: _____ Date: _____

Policies Reminders:

- Due to the variety of activities offered at Early Learning Center, comfortable non-restrictive clothing such as athletic shorts and t-shirts is best in order for your child to participate fully and benefit from our program. Children must wear tennis shoes and socks daily.
- Pack non-skid socks daily for participation in the Rainforest Indoor Playground.
- On Water Fun/Splash Days, please send your child to school wearing swimsuits, water shoes, and the first application of sunscreen. Send spray sunscreen if you would like the teacher to reapply. Please be sure you send a towel, change of clothes, shoes and socks, and a waterproof bag for wet items. Label all items with child's first and last names carefully.
- The parents are responsible for signing the children in and out each day.
- Breakfast, lunch, and am/pm snacks are provided daily except on picnic days. Breakfast is served until 7:30 am.
- Parents must provide a healthy lunch and drink for Picnic Day.
- Please note that we **ARE** a peanut and nut free environment.
- **WE CANNOT REFRIGERATE OR MICROWAVE LUNCHES.** You must provide your own forks, spoons, and bowls when the meal warrants.
- I give consent to photograph my child for marketing and advertising purposes, as well as acknowledge these photos will be posted to Lobo's website, Instagram, and Facebook accounts as well as other social media sites for parents to view.
- Early Learning Center is not responsible for lost, stolen, traded, and broken personal items.
- All admission paperwork must be completed in full and updated with new information when necessary.
- Any special medical, food or personal needs must be conveyed to the director when they occur. A written plan of action for allergies requiring medical attention must be provided and on file from your child's doctor.
- I have received information on policies and procedures located in the parent handbook.

Parent Signature: _____ Date: _____

Early Learning Center Staff Signature: _____ Date: _____